### Agenda

### Long-Term Plan for Towns Board Meeting

**Friday, 26th April 2024, 13:00-15:00**

Partnership Meeting Room, Chadderton Town Hall, Garforth Street, Chadderton, OL9 6PP

**Chair:** Laura Windsor-Welsh  **Vice-Chair:** TBC

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| 1 | Introductions and apologies for absence | Chair | 2 mins | 13:00-13:02 |
| **2** | **Welcome** | Chair | 2 mins | 13:02-13:04 |
| **3** | **Establishing the Board**  i) Appointment of Chair and Vice-Chair  ii) Review and adoption of Terms of Reference  iii) Confirmation of Secretariat Lead | Chair | 10 mins | 13:04-13:14 |
| **4** | **Notice of any urgent business to be accepted onto the agenda and reasons for that urgency** | Chair | 2 mins | 13:14-13:16 |
| **5** | **Procedural business and any items accepted as urgent business**  Declarations of interest | Chair | 4 mins | 13:16-13:20 |
| **6** | **Overview of Long-Term Plan for Towns** | Paul Clifford | 10 mins | 13:20-13:30 |
| **7** | **Understanding the Place**  i) Overview of the desktop assessment  ii) Key messages and emerging themes | Julian Cobley | 30 mins | 13:30-14:00 |
| **8** | **Developing the Vision and Investment Plan**  i) Setting the vision and priorities  ii) Community engagement including approach, mechanisms and timeline  iii) Expansion of Board membership  iv) Future meetings | Chair | 30 mins | 14:00-14:30 |
| **9** | **Action review / next steps** | Chair | 5 mins | 14:30-14:35 |
| **10** | **Any other business** | Chair | 10 mins | 14:35-14:45 |
| **11** | **Time and date of next meeting:** provisionally 09:00-11:00 on Friday, 7th June at Chadderton Town Hall | Chair | 5 mins | 14:45-14:50 |